

IEEE Certified Biometrics Professional™ (CBP) Learning System

Read Me First

Congratulations on purchasing the IEEE Certified Biometrics Professional™ (CBP) Learning System. Whether you are interested in professional development or are pursuing the IEEE CBP credential, you will find the program to be a complete, easy-to-use learning and reference tool.

Individual Self-Study Users	Group-Study Users
<p>Please check that you have received all of the course components, including:</p> <ul style="list-style-type: none">• Six modules.• Enrollment invitation e-mail that explains how to access the online course components. <p>If anything is missing or if you have not received your invitation e-mail, please contact the program office at 877-450-5001 or 651-256-2811.</p> <p>Before you use the online components of the course, you must enroll.</p> <ol style="list-style-type: none">1. Go to your e-mail inbox and open the invitation:<ul style="list-style-type: none">• From: IEEE CBP Service Center• Subject: IEEE CBP Learning System order invitation2. Click the link.3. Read and accept the terms-of-use agreement.4. Set your login name and password. A default login name is provided (firstname_lastname). The login name and password must be at least eight characters in length. After enrollment, you will use your login name and password to log in, so write this information in the space at the bottom of this page.5. Click Save and Continue to confirm your login name and password.6. Complete the login survey and click Submit.7. Log in. <p>To use the program:</p> <ol style="list-style-type: none">1. Go to http://v1.IEEEBiometricsCertification.org.2. Enter your login name and password.3. Click Log In to enter the course.	<p>Please check that you have received all of the course components, including:</p> <ul style="list-style-type: none">• Six modules.• Enrollment invitation e-mail that explains how to access the online course components. <p>If anything is missing or if you have not received your invitation e-mail, contact your course administrator or instructor for assistance.</p> <p>You will use your login name and password to log in, so write this information in the space at the bottom of this page.</p> <p>To access the program:</p> <ol style="list-style-type: none">1. Go to http://v1.IEEEBiometricsCertification.org.2. Enter your login name and password.3. Click Log In to enter the course.

You will go to the course menu, from which you select course components. An overview of the course is provided online to help you understand course components. If you require additional assistance, please contact the program office at 877-450-5001 or 651-256-2811, Monday through Friday, 8 a.m. to 5 p.m., central time. For specific details regarding the CBP certification exam, please visit www.ieeebiometricscertification.org. (Select IEEE CBP Certification/CBP Candidate Bulletin).

IEEE wants to ensure that their courses continue to meet the needs of students and is interested in learning the degree to which you are satisfied with the course. Please submit the online program evaluation form (select the online Feedback link) after you have completed the course. If you have passed the course (earned a post-test score of 80% or higher), you may request a Certificate of Completion from the menu.

IEEE CBP Learning System	
Login name:	Password:

Completing the CBP Learning System

Course components may be accessed in any order. However, it is recommended that the first time through the course you complete the materials in the following order.

Complete the pre-test.



Begin your studies by completing the pre-test. The pre-test measures your current knowledge. It consists of 50 questions drawn from all modules. After you answer each pre-test question, you will be told immediately whether your answer is correct or incorrect. Each question's feedback provides the reasoning for the correct answer and a reference to the module from which the question was drawn.

Test questions are distributed between the modules based upon the percentages used in the IEEE CBP certification exam. This test is timed to enable you to determine whether you are answering questions at the pace needed to complete the certification exam within the time allotted.

Study the printed text modules.



The self-study modules present the information and concepts. Read and study each section, answering the questions included at the end of each section.

Complete the module quiz.



After you have studied each module, you can check your understanding by completing an online module quiz. After you answer each question, you will be told immediately whether your answer is correct or incorrect. Each question's feedback provides the reasoning for the correct answer to help you clarify your understanding and a reference to the section from which the question was drawn. This test is timed to enable you to determine whether you are answering questions at the pace needed to complete the IEEE CBP certification examination within the time allotted.

Review with flashcards.



The online flashcards feature shows you a definition and asks you to supply the term. Click to "flip" the card to check your answer. You may print the flashcards via the Resource Center.

Take the post-test.



When you have studied all course components and feel confident of your understanding and skills, take the online post-test. The test consists of 150 questions covering the course content across all modules. Questions are unique and have not been seen in any other test. This test is timed to enable you to determine whether you are answering questions at the pace needed to complete the IEEE CBP certification exam within the time allotted.

Each question provides the reasoning for the correct answer and a reference to the module from which the question was drawn. If you leave the test, you can reenter it and will have the option either to continue or to restart the test. If you restart the test, your current score will be erased and your new score will be recorded upon completion of the test.

Complete the CBP practice exam.

Become familiar with the online testing strategy and review content by completing the online CBP practice exam. This 150-question exam includes test questions used in the pre-test and module tests. It is designed to emulate the features included in the certificate exam as given at the Prometric sites.

Review your report.



At any time, you may view an online report of your progress. The report shows your best pre-test, module quiz, and post-test scores. You can use this report to determine where you may have areas of strength or weakness to direct further studying of the course.

Submit program evaluation form; request Certificate of Completion.



Upon completion of the learning system, we would like to hear from you. Please complete the online program evaluation (select feedback link). If you have passed the post-test (a score of at least 80%), you may request a Certificate of Completion from the menu.

At any time, you may access the online glossary, consult a report of your progress to date, or visit the Resource Center.